
TECHNICAL GUIDE TO PARTICIPATING IN *ELECTRONIC* GENERAL MEETING OF SHAREHOLDERS (“e-RUPS”) PT HARTADINATA ABADI Tbk

Disclaimer: This guide has been prepared based on excerpts from the Education and Guidebooks for Shareholders issued by PT Kustodian Sentral Efek Indonesia (“KSEI”). Should Shareholders encounter any difficulties or require further information regarding the use of the Electronic General Meeting System (“eASY.KSEI”), Shareholders may contact the KSEI helpdesk via e-mail: helpdesk@ksei.co.id.

This guide consists of 3 (three) sections, namely:

1. The eASY.KSEI Account Registration/Activation Process (Page 2 – 16);
2. Attendance Confirmation, *Electronic Voting*, and e-RUPS Participation (Page 17 – 21);
3. Procedures for Granting Electronic Power of Attorney to the Independent Proxy Recipient (*Independent Representative*) (Page 22 – 26).

I. REGISTRATION AND ACTIVATION OF AN eASY.KSEI ACCOUNT

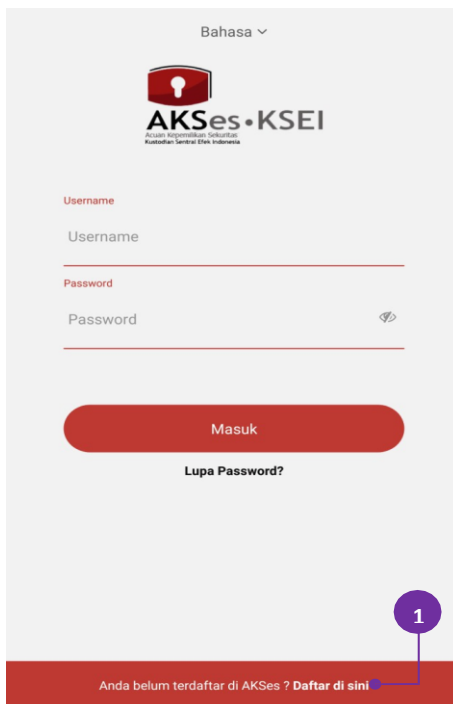
AKSes account registration may be completed by:

- a. **Investor**, namely Indonesian capital market investors who already have a *single investor identification* (SID), whether local individuals (WNI), foreign individuals (WNA), local institutions, or foreign institutions.
- b. **Non-investor (Registered User)**, namely local individuals who have not yet been registered as Indonesian capital market investors.

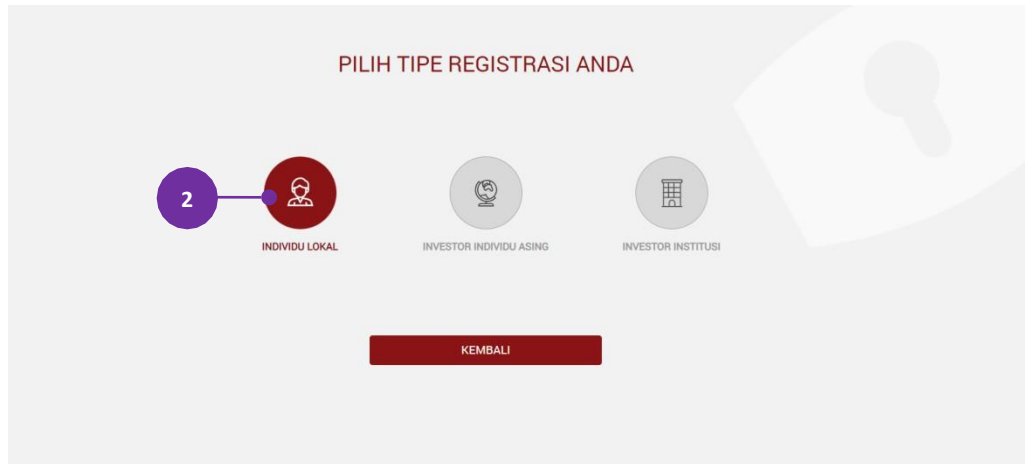
A. LOCAL INDIVIDUAL ACCOUNT REGISTRATION

The following are the instructions for registering an AKSes account for local individuals (WNI), whether they already have an SID (Investor) or not (non-investor):

1. On the front page of the *mobile* application, click the link **Daftar di sini** located below.



2. You will be directed to <https://akses.ksei.co.id/register>. Select the registration type: **Local Individual**.



3. Complete the following fields:
 - a. **Full Name:** enter your full name as stated on your KTP.
 - b. **NIK:** enter your Population Identification Number or your KTP number.
 - c. **Mobile Number:** enter your active mobile phone number. This number will be used to receive the OTP (one-time password) code for account verification.
 - d. **Email:** enter your active *e-mail* address. This *e-mail* address will be used to verify your account and will serve as your *Username* for *log-in* or for managing your account settings. Specifically for local individual Investors, the *e-mail* address entered must be identical to the *e-mail* address registered through your Securities Company (*broker*) or Investment Manager.



4. Once all data have been completed, click the **Selanjutnya** button to proceed with the account creation process.

5. Ensure that the data you have *input* are correct, then click the **Aktivasi** button to activate your account.

If any data need to be amended, click the **Kembali** button to return to the previous page.



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Kualitas Siswa Indonesia

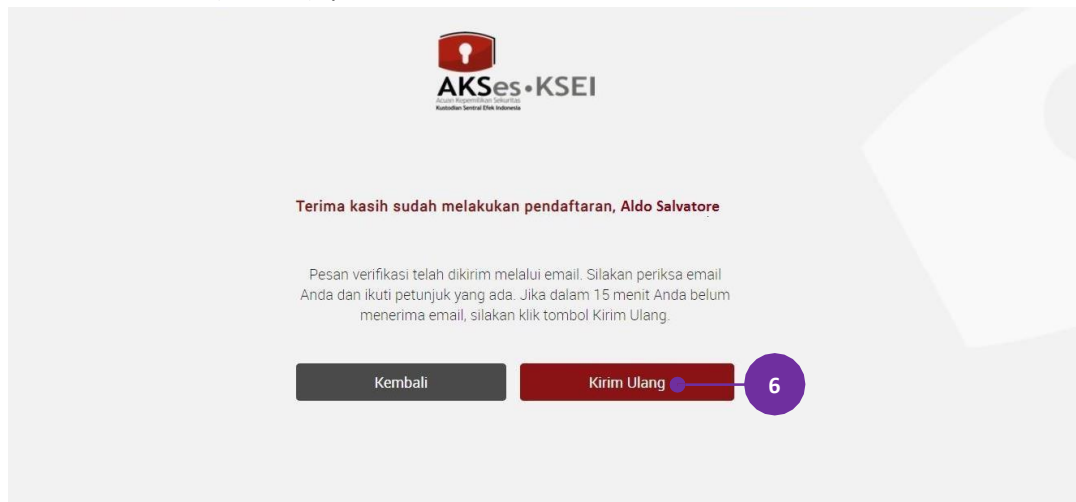
Pendaftaran INDIVIDU LOKAL

Informasi Anda

Nama	: Aldo Salvatore
NIK	: 31993002880005
No. Mobile	: 085123000000
Email	: any.of.my.test@gmail.com

Kembali **Aktivasi** 5

6. A link for account verification will be sent to your e-mail address. If you have not received the e-mail within 15 (minute), please click the **Kirim Ulang** button.



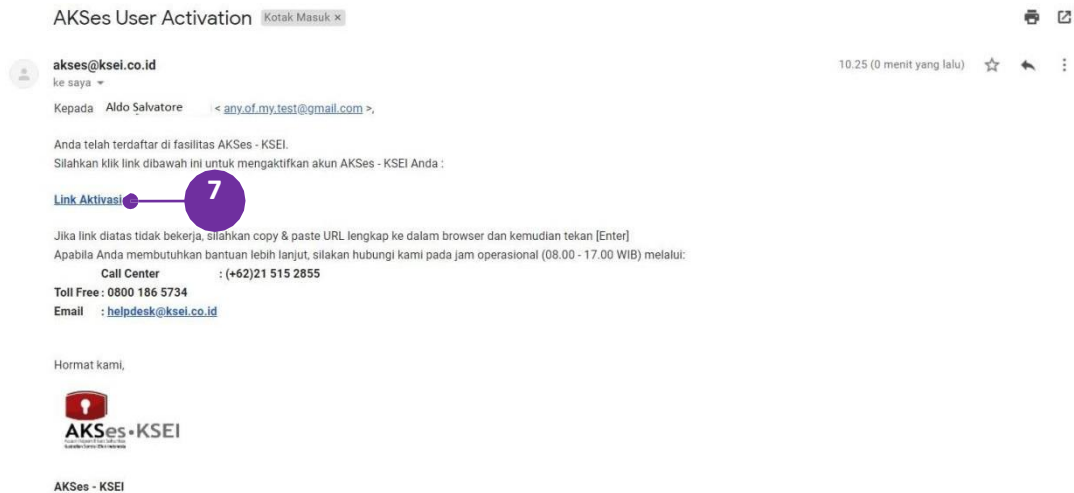
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Asosiasi Kepemimpinan Sekolah
Kualitas Siswa Indonesia

Terima kasih sudah melakukan pendaftaran, Aldo Salvatore

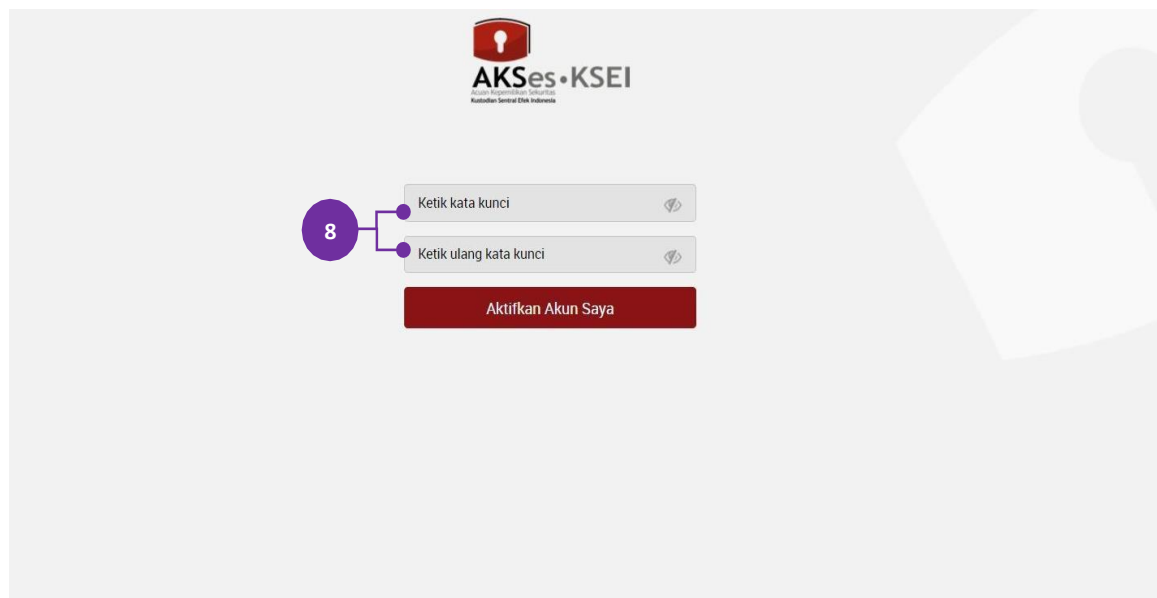
Pesan verifikasi telah dikirim melalui email. Silakan periksa email Anda dan ikuti petunjuk yang ada. Jika dalam 15 menit Anda belum menerima email, silakan klik tombol Kirim Ulang.

Kembali **Kirim Ulang** 6

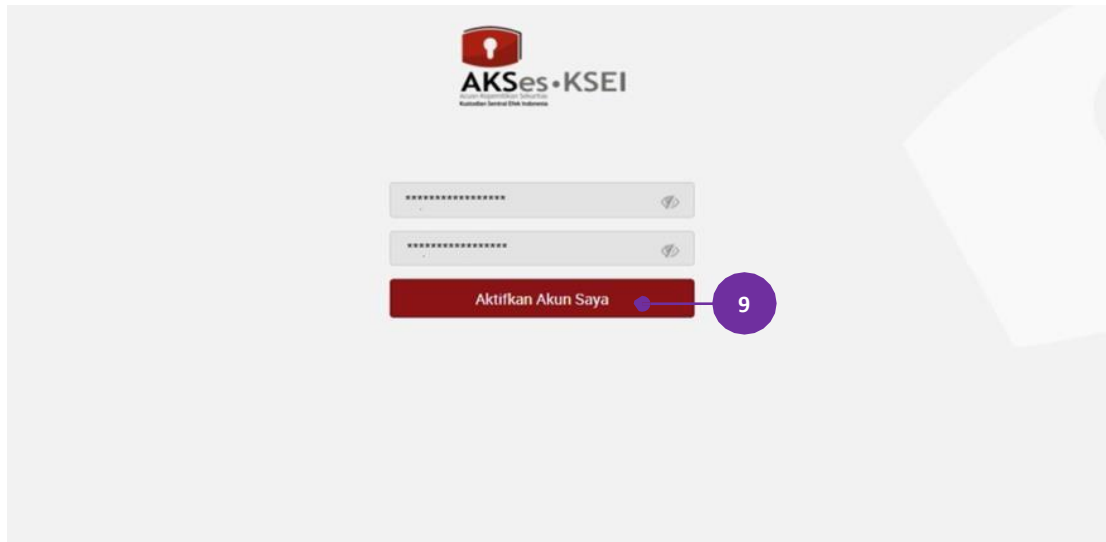
- Open your *e-mail* inbox and click the activation *link* contained in the *e-mail* from akses@ksei.co.id.



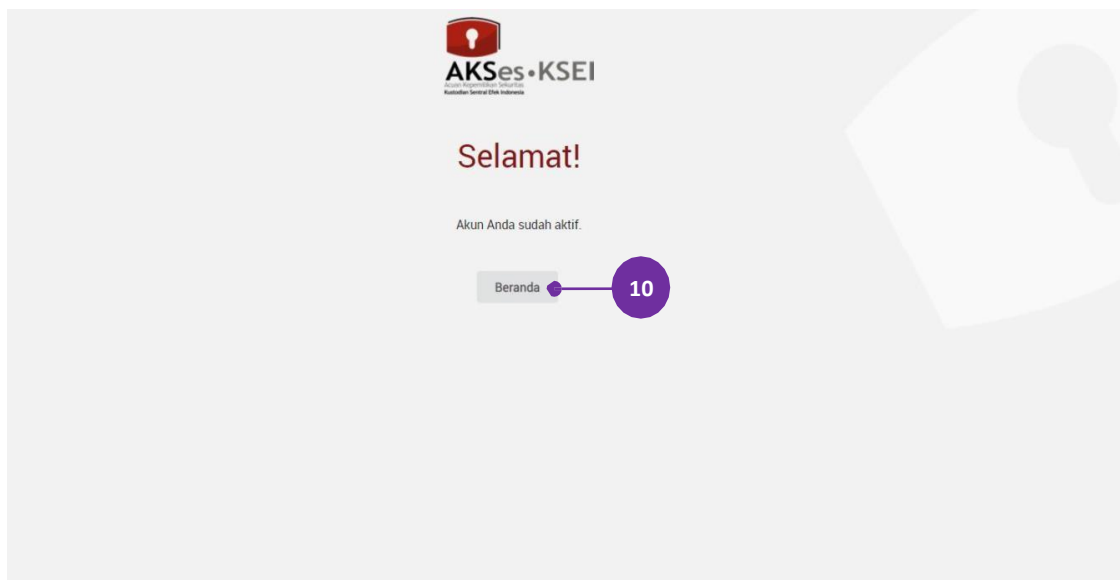
- Once the *link* is clicked, a new *browser* window will open and directly display the page for setting your account *password*. Create your account password in the available field. The password must contain at least 8 (eight) digits and must include lowercase letters, uppercase letters, numbers, and special characters. Ensure that the passwords entered in both fields are identical.



9. Click the **Aktifkan Akun Saya** button to begin activating your account.



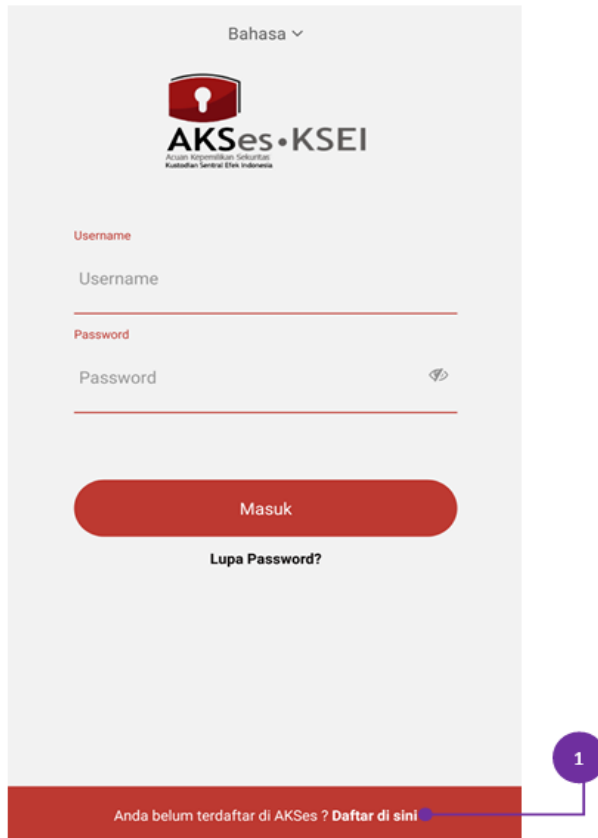
10. Your AKSes account has been activated. Click the **Beranda** button to return to the front page and log in to the application using your *Username* (e-mail) and password. The steps for logging in to the application can be found in the **AKSes Mobile User Guide: Log In as a Registered User**.



2. FOREIGN INDIVIDUAL ACCOUNT REGISTRATION

The following are the instructions for registering an AKSes account for foreign individual Investors (WNA):

1. On the front page of the *mobile* application, click the link **Daftar di sini** located below.



2. You will be directed to <https://akses.ksei.co.id/register>. Select the registration type: **Foreign Individual**.



3. Complete the following fields:

- a. **Full Name:** enter your full name.
- b. **Passport:** enter your passport number.
- c. **Mobile Number:** enter your active mobile phone number. This number will be used to receive the OTP (one-time password) code for account verification.
- d. **Email:** enter your active *e-mail* address corresponding to the one registered through your Securities Company (*broker*) or Investment Manager. This *e-mail* address will be used to verify your account and will serve as your *Username* for *log-in* or for managing your account settings.



The screenshot shows the 'Pendaftaran' (Registration) form for AKSes-KSEI. It includes four input fields with corresponding callouts: 3a for the full name 'MRS YOSYE', 3b for the passport number 'A36637471', 3c for the mobile number '081363189', and 3d for the email address 'any.of.mytest.1@gmail.com'. Below the fields are two buttons: 'Batal' (Cancel) and 'Selanjutnya' (Next). A callout 4 points to the 'Selanjutnya' button.

4. Once all data have been completed, click the **Selanjutnya** button to proceed with the account creation process.
5. Ensure that the data you have *input* are correct, then click the **Aktivasi** button to activate your account.

If any data need to be amended, click the [button](#) to return to the previous page.

Kembali



Pendaftaran INVESTOR INDIVIDU ASING

Informasi Investor Anda

Nama	:	MRS YOSYE
Passport	:	A36637471
No. Mobile	:	089652758923
Email	:	any.of.my.test.1@gmail.com
SID	:	IDF1502N4661537

[Kembali](#) [Aktivasi](#) [5](#)

6. A verification *link* will be sent to your registered *e-mail* address. If you have not received the *e-mail* within 15 (minute), please click the [Kirim Ulang](#) button.

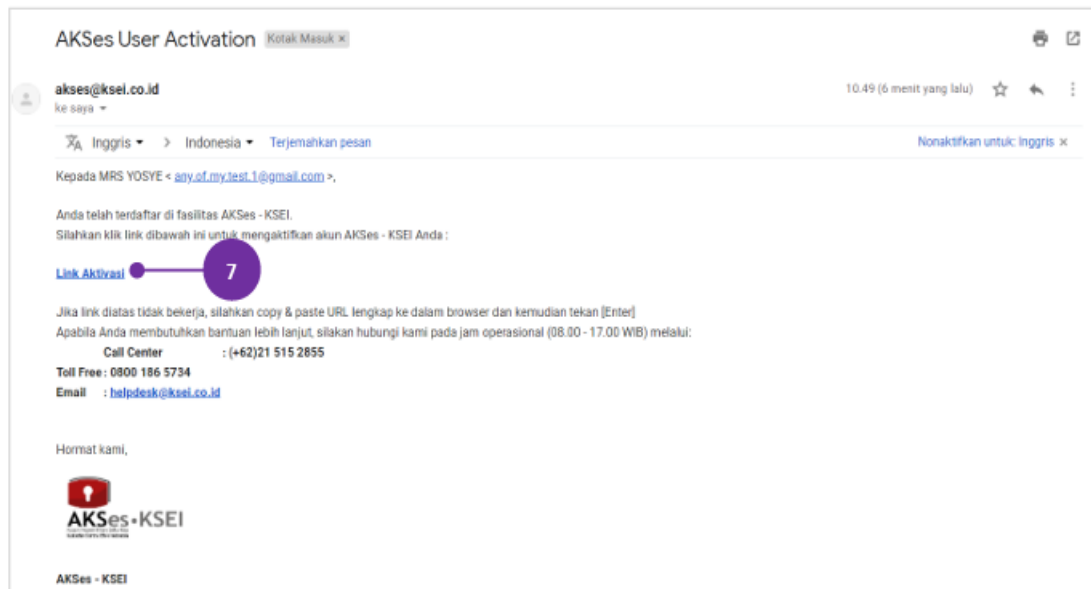


Terima kasih sudah melakukan pendaftaran, Mrs Yosye

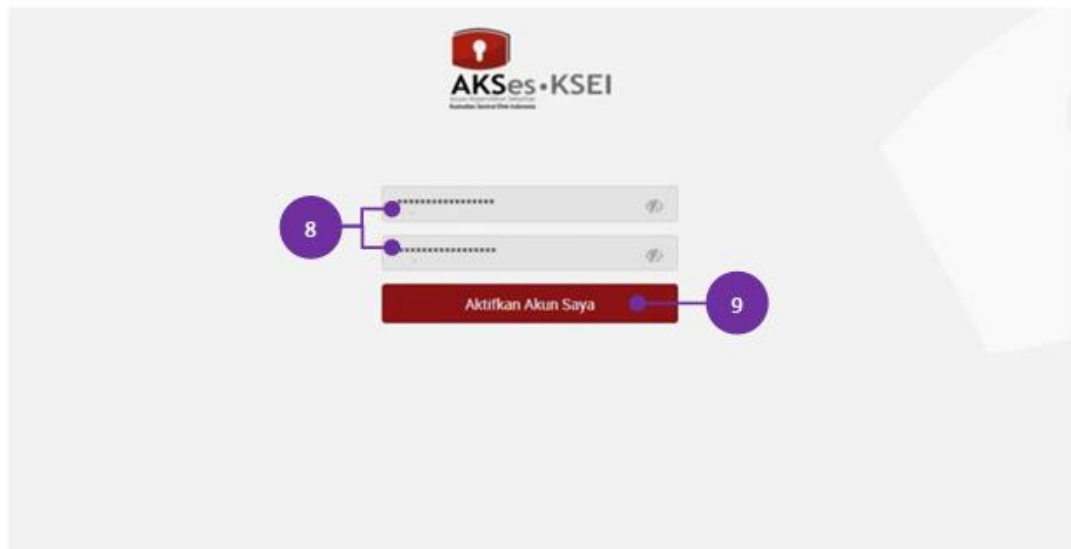
Pesan verifikasi telah dikirim melalui email. Silakan periksa email Anda dan ikuti petunjuk yang ada. Jika dalam 15 menit Anda belum menerima email, silakan klik tombol Kirim Ulang.

[Kembali](#) [Kirim Ulang](#)

- Open your *e-mail* inbox and click the activation *link* contained in the *e-mail* from akses@ksei.co.id.

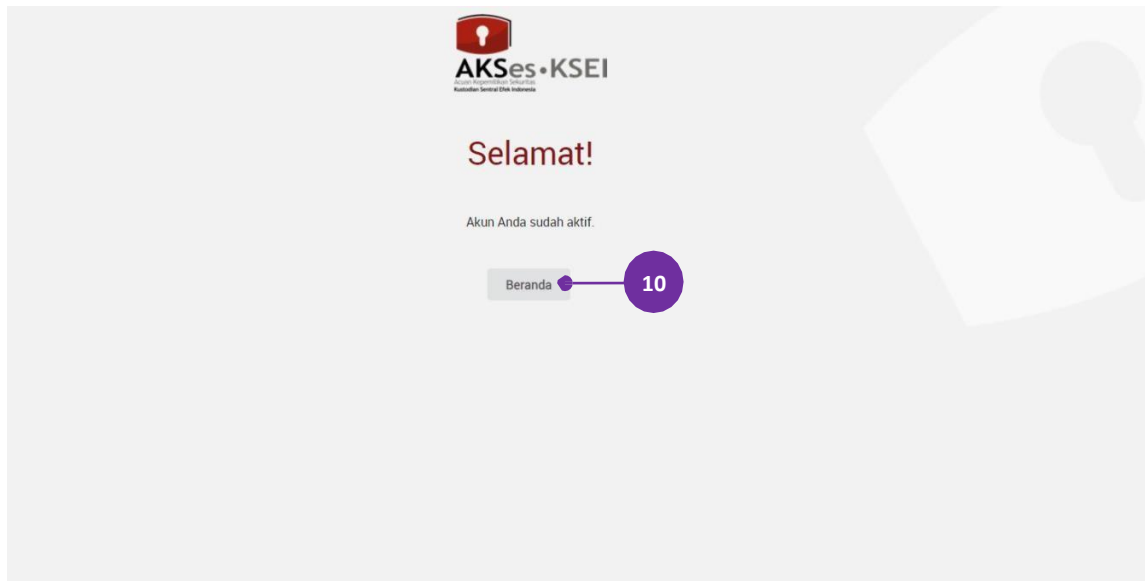


- Once the *link* is clicked, a new *browser* window will open and directly display the page for setting your account *password*. Create your account password. The password must contain at least 8 (eight) digits and must include lowercase letters, uppercase letters, numbers, and special characters. Ensure that the passwords entered in both fields are identical.



- Click the **Aktifkan Akun Saya** button to begin activating your account.

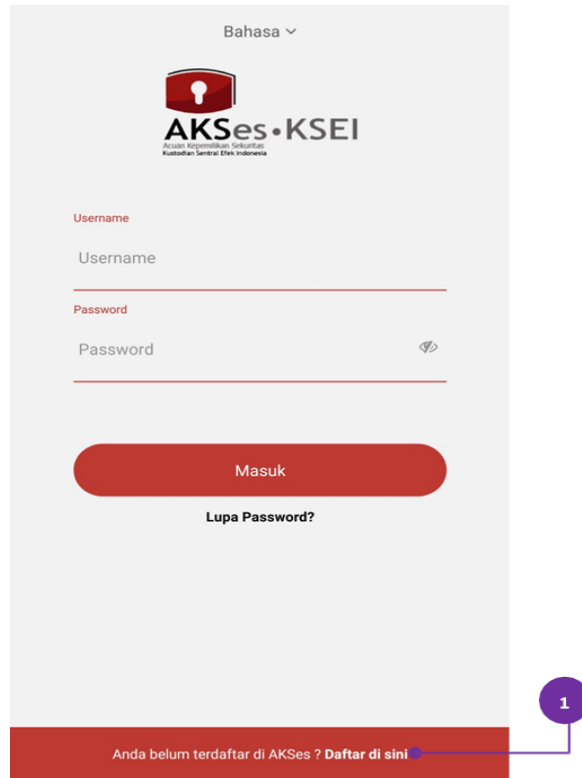
10. Your AKSes account has been activated. Click the [Beranda](#) button to return to the front page and log in to the application using your *Username* (e-mail) and password. The steps for logging in to the application can be found in the **AKSes *Mobile* User Guide: Log In as a Registered User**.



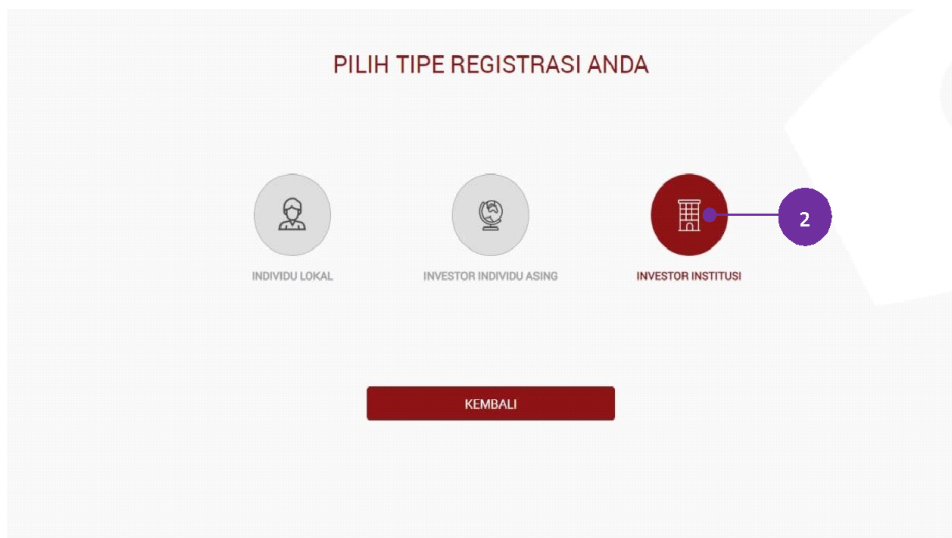
3. INSTITUTIONAL ACCOUNT REGISTRATION

The following instructions apply to AKSes account registration for institutional Investors (local and foreign):

1. On the front page of the *mobile* application, click the link **Daftar di sini** located below.

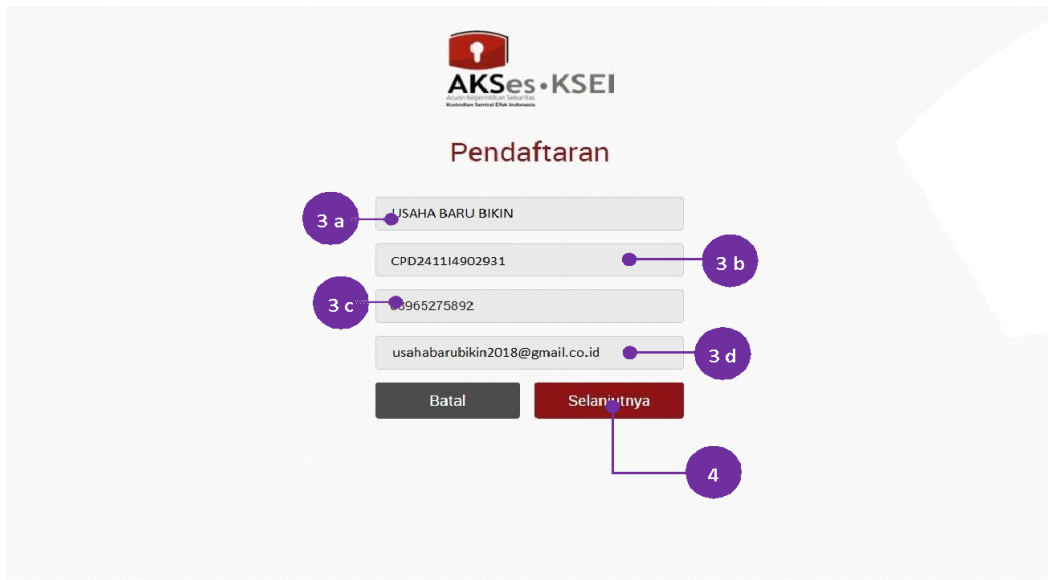


2. You will be directed to <https://akses.ksei.co.id/register>. Select the registration type: **Institutional Investor**.



3. Complete the following fields:

- a. **Full Name:** enter your company's full name as registered with your company's Securities Company (*broker*) or Investment Manager.
- b. **SID:** enter your company's 15 (lima belas)-digit *Single Investor Identification Number* (SID).
- c. **Mobile Number:** enter your company's active mobile phone number. This number will be used to receive the OTP (one-time password) code for account verification.
- d. **Email:** enter your company's active *e-mail* address corresponding to the one registered through your company's Securities Company (*broker*) or Investment Manager. This *e-mail* address will be used to verify your account and will serve as your *Username* for *log-in* or for managing your account settings.



The screenshot shows the 'Pendaftaran' (Registration) page of the AKSes-KSEI system. At the top is the AKSes-KSEI logo. Below it, the title 'Pendaftaran' is centered. There are four input fields, each with a callout circle: 3a points to the 'Full Name' field containing 'USAHA BARU BIKIN'; 3b points to the 'SID' field containing 'CPD241114902931'; 3c points to the 'Mobile Number' field containing '0965275892'; and 3d points to the 'Email' field containing 'usahabarubikin2018@gmail.co.id'. Below the input fields are two buttons: 'Batal' (Cancel) and 'Selanjutnya' (Next). A callout circle 4 points to the 'Selanjutnya' button.

4. Once all data have been completed, click the **Selanjutnya** button to proceed with the account creation process.

5. Ensure that the data you have *input* are correct, then click the [Aktivasi](#) button to activate your account.

If any data need to be amended, click the [Kembali](#) button to return to the previous page.

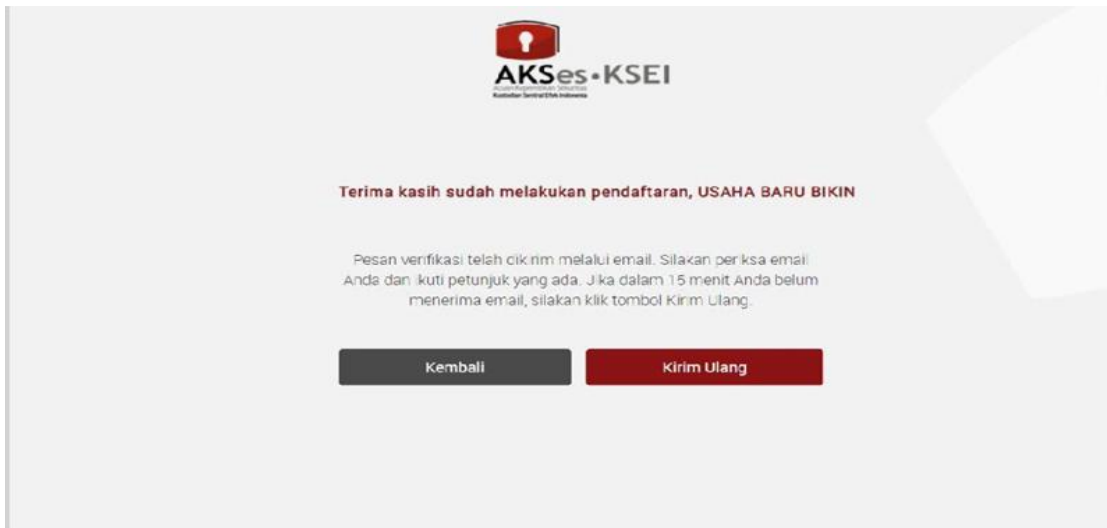


The screenshot shows the 'Pendaftaran INVESTOR INSTITUSI' (Institutional Investor Registration) page. At the top is the AKSes-KSEI logo. Below it, the title 'Pendaftaran INVESTOR INSTITUSI' is displayed. Underneath is the section 'Informasi Investor Anda' (Your Investor Information) with a table of details:

Nama	:	USAHA BARU BIKIN
SID	:	CPD241114902931
No. Mobile	:	08965275892
Email	:	usahabarubikin2018@gmail.com

At the bottom of the form are two buttons: 'Kembali' (Return) and 'Aktivasi' (Activate). To the right of the 'Aktivasi' button is a purple circle with the number '5', indicating a step in a process.

6. A verification *link* will be sent to your registered company *e-mail* address. If you have not received the *e-mail* within 15 (minute), please click the [Kirim Ulang](#) button.



The screenshot shows the confirmation page after registration. At the top is the AKSes-KSEI logo. Below it, the text 'Terima kasih sudah melakukan pendaftaran, USAHA BARU BIKIN' (Thank you for completing the registration, USAHA BARU BIKIN) is displayed. Underneath is a paragraph: 'Pesan verifikasi telah dikirim melalui email. Silakan periksa email Anda dan ikuti petunjuk yang ada. Jika dalam 15 menit Anda belum menerima email, silakan klik tombol Kirim Ulang.' (Verification message has been sent via email. Please check your email and follow the instructions. If within 15 minutes you have not received the email, please click the Kirim Ulang button). At the bottom are two buttons: 'Kembali' (Return) and 'Kirim Ulang' (Resend).

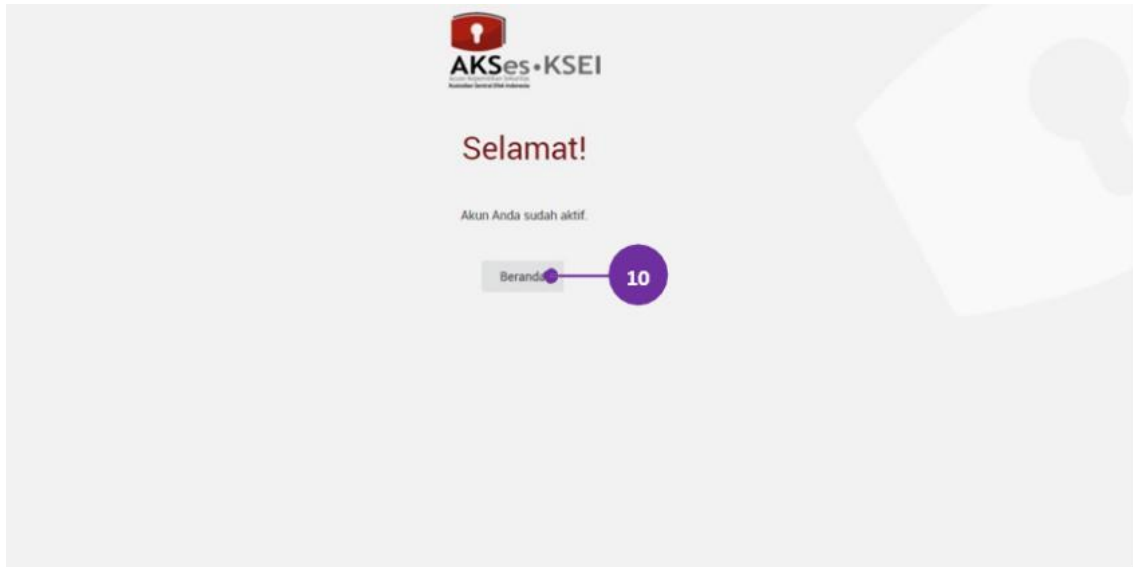
- Open your *e-mail* inbox and click the activation *link* contained in the *e-mail* from akses@ksei.co.id.



- Once the *link* is clicked, a new *browser* window will open and directly display the page for setting your account *password*. Create your account password. The password must contain at least 8 (eight) digits and must include lowercase letters, uppercase letters, numbers, and special characters. Ensure that the passwords entered in both fields are identical.
- Click the **Aktifkan Akun Saya** button to begin activating your account.



10. Your AKSes account has been activated. Click the [Beranda](#) button to return to the front page and log in to the application using your *Username* (e-mail) and password. The steps for logging in to the application can be found in the **AKSes *Mobile* User Guide: Log In as a Registered User**.

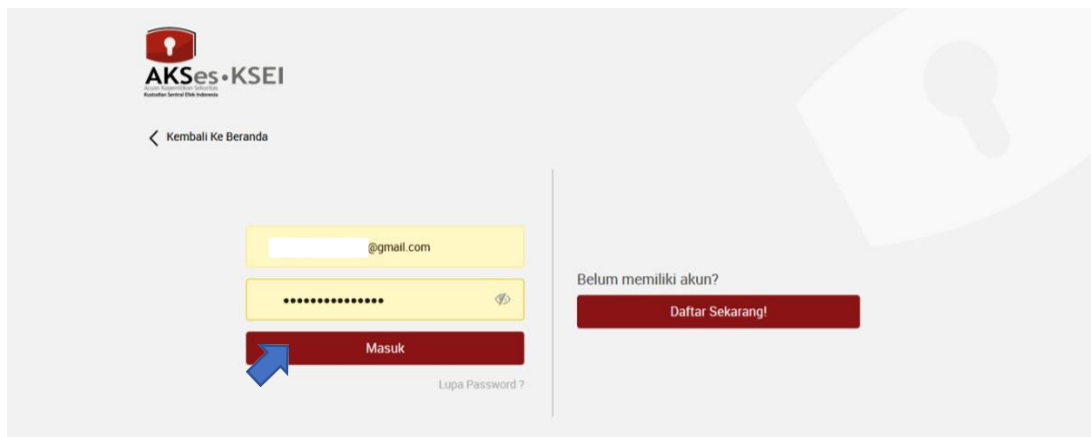


II. ATTENDANCE CONFIRMATION, *ELECTRONIC VOTING*, AND e-RUPS PARTICIPATION

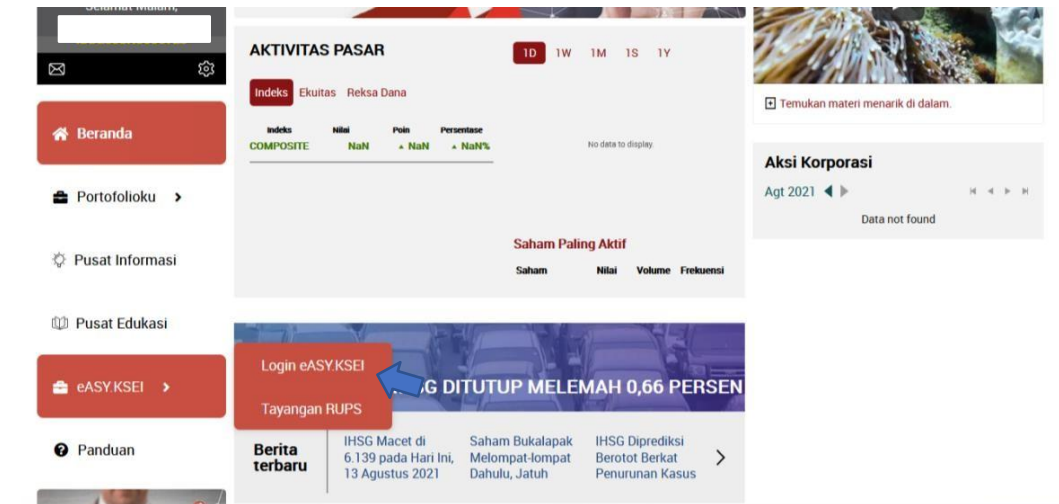
1. Open the AKSes KSEI website at <https://akses.ksei.co.id/> in a computer browser until the following page appears, then click the **'MASUK'** button.



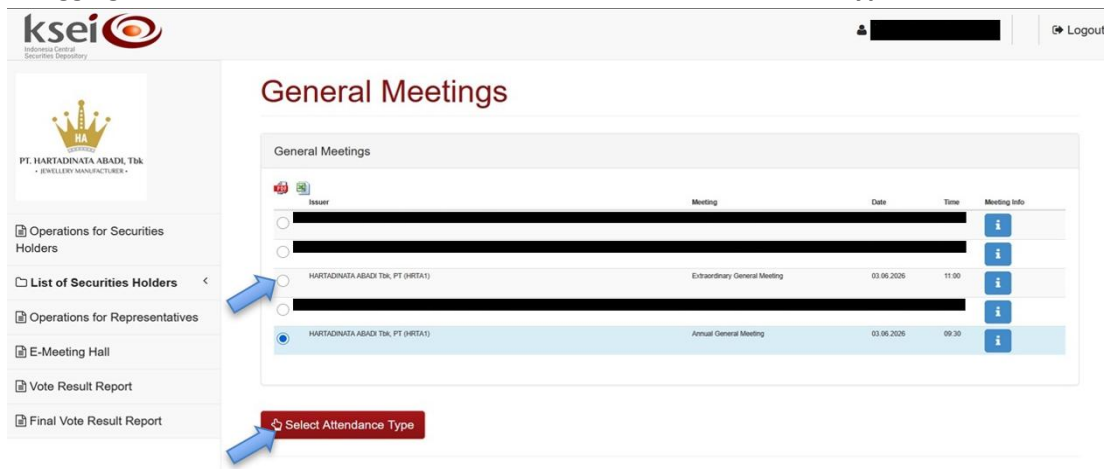
2. Enter your registered AKSes KSEI *e-mail* address or *username* and *password*.



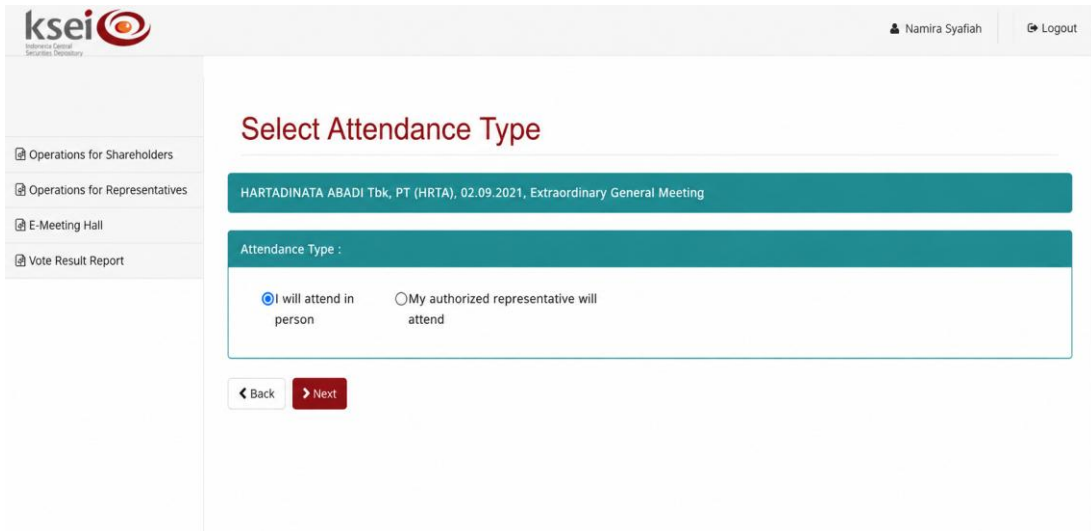
- To register attendance and cast electronic votes (**"e-voting"**) for e-RUPS agenda items, open eASY.KSEI by clicking **'eASY.KSEI'**, then select **'Login eASY.KSEI'**.



- After logging in, select the Issuer's e-RUPS, then click **'Select Attendance Type'**.

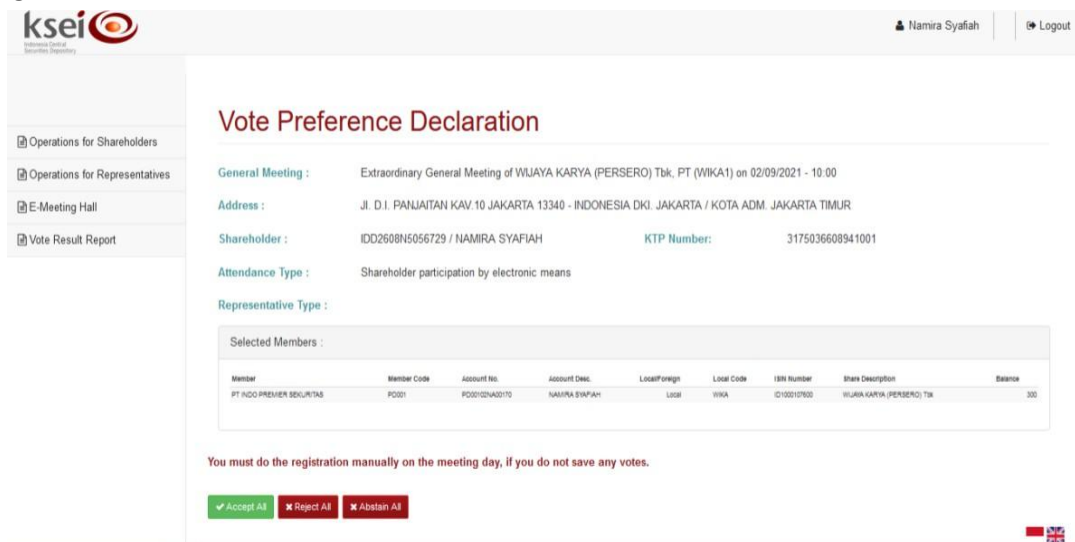


5. If you will attend the e-RUPS personally without granting authority to a proxy, select **'I will attend in person'**.



The screenshot shows the KSEI (Indonesia Central Securities Depository) e-RUPS interface. The user is logged in as Namira Syafiah. The main heading is "Select Attendance Type". Below it, the meeting details are: "HARTADINATA ABADI Tbk, PT (HRTA), 02.09.2021, Extraordinary General Meeting". The "Attendance Type" section has two radio buttons: "I will attend in person" (selected) and "My authorized representative will attend". At the bottom, there are "Back" and "Next" buttons.

6. After selecting an attendance option, you may e-vote on each e-RUPS agenda item before or during the e-RUPS.



The screenshot shows the KSEI e-RUPS interface for the "Vote Preference Declaration" screen. The user is logged in as Namira Syafiah. The screen displays the following information:

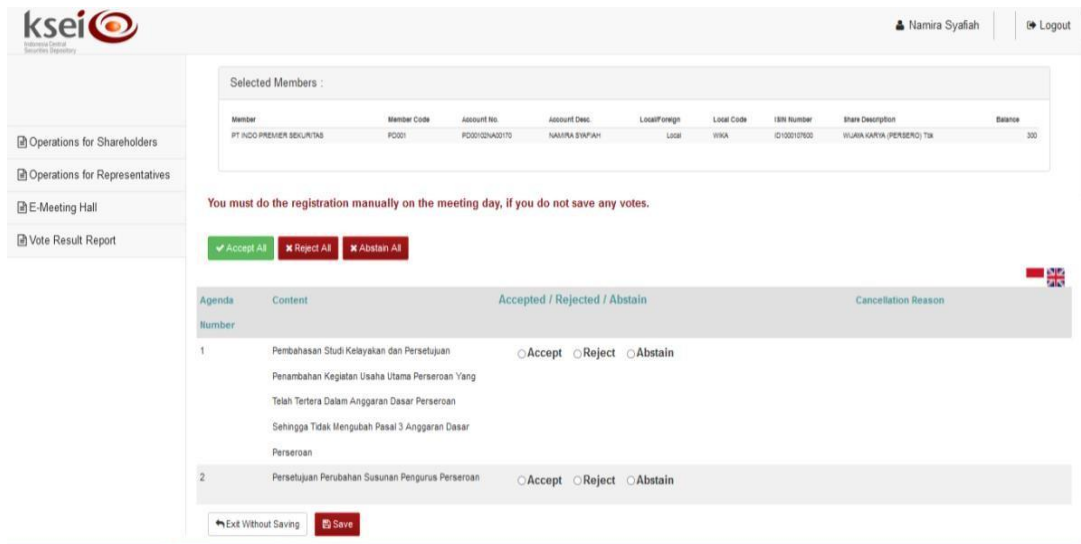
- General Meeting :** Extraordinary General Meeting of WIJAYA KARYA (PERSERO) Tbk, PT (WIKA1) on 02/09/2021 - 10.00
- Address :** Jl. D.I. PANJAITAN KAV.10 JAKARTA 13340 - INDONESIA DKI. JAKARTA / KOTA ADM. JAKARTA TIMUR
- Shareholder :** ID02608N5056729 / NAMIRA SYAFIAH **KTP Number:** 3175036608941001
- Attendance Type :** Shareholder participation by electronic means
- Representative Type :**

Below this information is a table titled "Selected Members" showing one member:

Member	Member Code	Account No.	Account Desc.	Local Foreign	Local Code	ISIN Number	Share Description	Balance
PT IPOO PREMIER SEKURITAS	PO001	PO00102N400170	NAMIRA SYAFIAH	LOCAL	WIKA	ID1002107630	WIJAYA KARYA (PERSERO) Tbk	300

At the bottom, there is a warning: "You must do the registration manually on the meeting day, if you do not save any votes." and three buttons: "Accept All", "Reject All", and "Abstain All".

7. For each e-RUPS agenda item, choose **'Accept'**, **'Reject'**, or **'Abstain'**. After selecting, click **'Save'** to record your vote.



The screenshot shows the KSEI e-RUPS voting interface. The user is logged in as Namira Syafiah. The interface displays the 'Selected Members' table with the following data:

Member	Member Code	Account No.	Account Desc.	Local/Foreign	Local Code	ISIN Number	Share Description	Balance
PT INDO PREMIER SECURITAS	PD001	PD00102VAD0170	NAMIRA SYAFIAH	Local	WIKI	C100102V000	WUJAK KARYA (PERSERO) Tbk	330

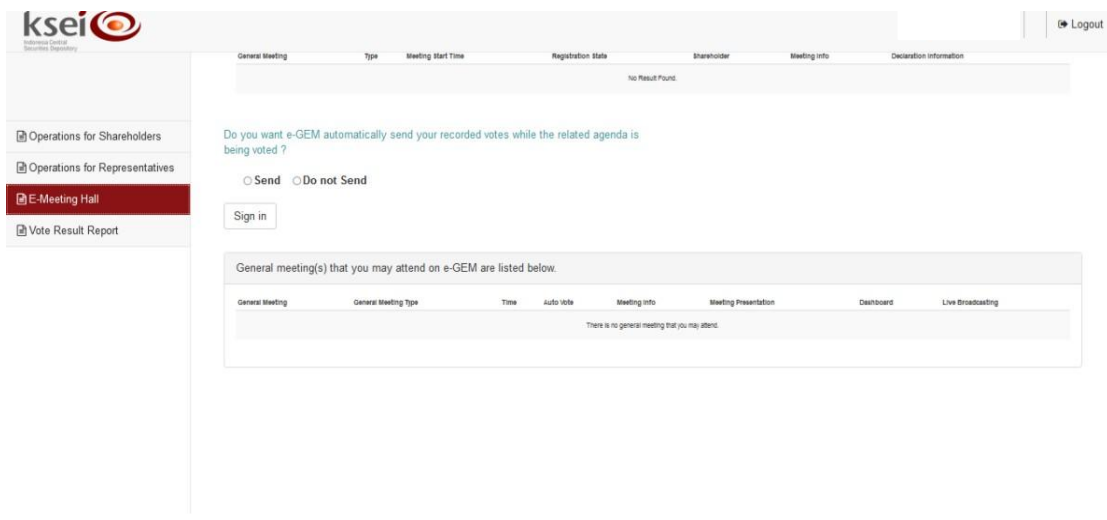
Below the table, there is a warning: "You must do the registration manually on the meeting day, if you do not save any votes." and buttons for "Accept All", "Reject All", and "Abstain All".

The 'Agenda' section lists two items:

1. Pembahasan Studi Kelayakan dan Persetujuan Penambahan Kegiatan Usaha Utama Perseroan Yang Telah Tertera Dalam Anggaran Dasar Perseroan Sehingga Tidak Mengubah Pasal 3 Anggaran Dasar Perseroan. Options: ☐ Accept ☐ Reject ☐ Abstain
2. Persetujuan Perubahan Susunan Pengurus Perseroan. Options: ☐ Accept ☐ Reject ☐ Abstain

At the bottom, there are buttons for "Ext Without Saving" and "Save".

8. On the e-RUPS date, open the **'E-Meeting Hall'** menu to view the proceedings and participate in the question-and-answer session.

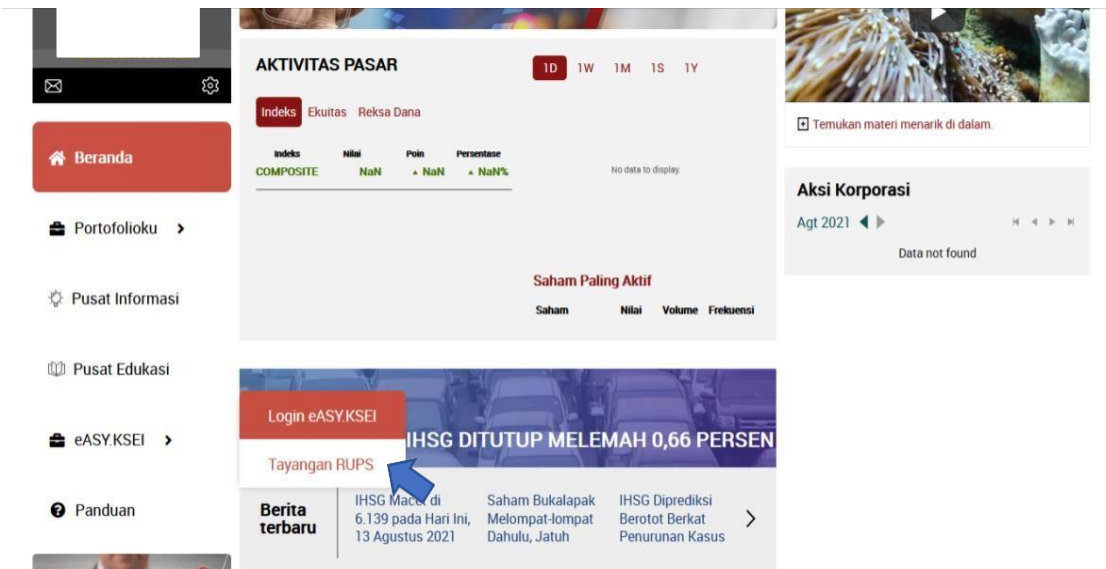


The screenshot shows the KSEI E-Meeting Hall interface. The user is logged in. The interface displays a table for 'General Meeting' with columns: General Meeting, Type, Meeting Start Time, Registration State, Shareholder, Meeting Info, and Declaration Information. The table is currently empty, showing "No Result Found".

Below the table, there is a question: "Do you want e-GEM automatically send your recorded votes while the related agenda is being voted?" with options ☐ Send and ☐ Do not Send. There is a "Sign in" button.

Below the question, there is a section titled "General meeting(s) that you may attend on e-GEM are listed below." with a table showing columns: General Meeting, General Meeting Type, Time, Auto Vote, Meeting Info, Meeting Presentation, Dashboard, and Live Broadcasting. The table is currently empty, showing "There is no general meeting that you may attend".

9. The e-RUPS broadcast may also be accessed in AKSes KSEI through the **‘Tayangan RUPS’** section.



10. In **‘Tayangan RUPS’**, watch the e-RUPS of PT Hartadinata Abadi Tbk by clicking **‘Ikuti Acara’**.

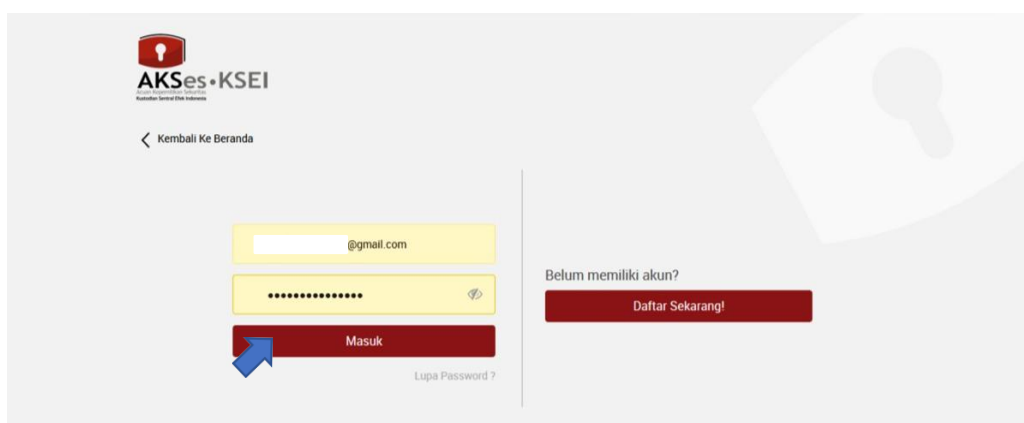
III. PROCEDURE FOR GRANTING PROXY TO AN INDEPENDENT REPRESENTATIVE THROUGH eASY.KSEI

Shareholders may grant a proxy to the Independent Proxy Recipient ("**Independent Representative**"), **PT Sinartama Gunita**, as the Securities Administration Bureau of PT Hartadinata Abadi Tbk, through eASY.KSEI's electronic GMS proxy platform ("**e-Proxy**"). This guide applies when attendance is represented by the *Independent Representative*:

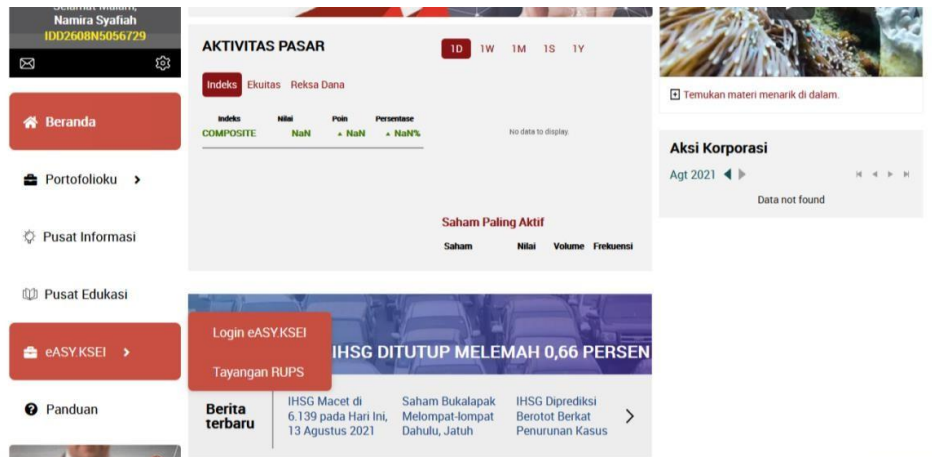
1. After registering at <https://akses.ksei.co.id/>, you may grant an *e-Proxy* by Tuesday, 2 June 2026, 12.00 WIB at the latest.
2. To grant a proxy, first log in to eASY.KSEI at <https://akses.ksei.co.id/>. Click '**MASUK**' to log in.



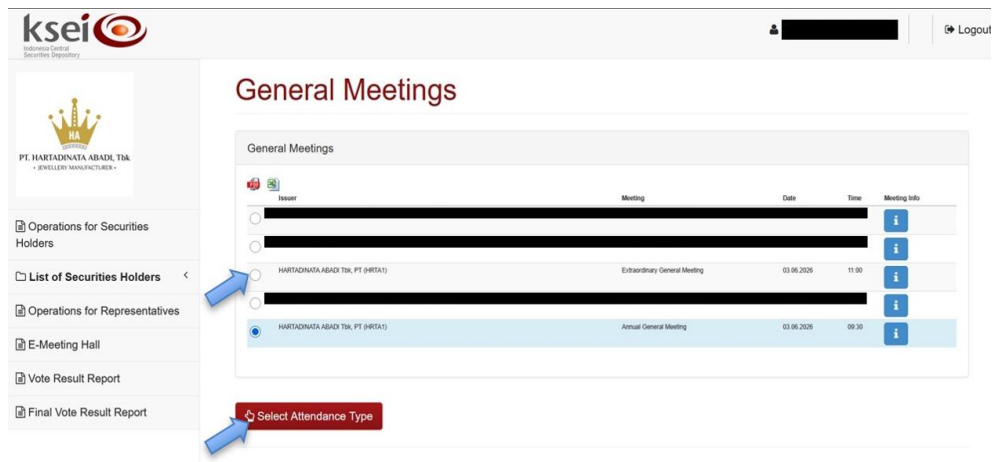
3. Enter your registered e-mail and password, then click '**MASUK**'.



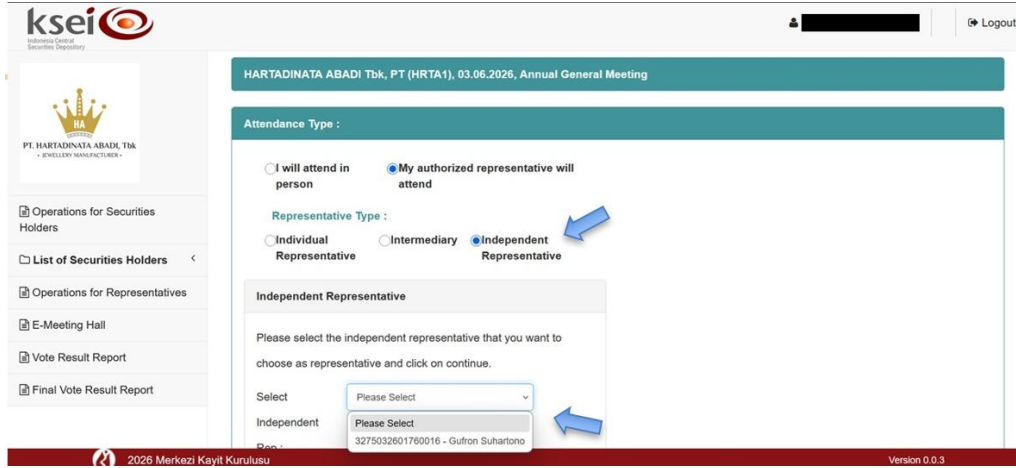
4. After logging in, the screen will appear as below. Select **'Login eASY.KSEI'**.



5. Select **'Operations for Shareholders'**, then select **'PT HARTADINATA ABADI Tbk'** in the **'General Meetings'** table. Then click **'Select Attendance Type'**.



6. Click **'My authorized representative will attend'**, then select **'Independent Representative'**.



ksei
Indonesia Central Securities Depository

PT. HARTADINATA ABADI Tbk
JEWELLERY MANUFACTURER

Operations for Securities Holders
List of Securities Holders
Operations for Representatives
E-Meeting Hall
Vote Result Report
Final Vote Result Report

HARTADINATA ABADI Tbk, PT (HRTA1), 03.06.2026, Annual General Meeting

Attendance Type :

☐ I will attend in person ☒ My authorized representative will attend

Representative Type :

☐ Individual Representative ☒ Intermediary Representative ☒ Independent Representative

Independent Representative

Please select the independent representative that you want to choose as representative and click on continue.

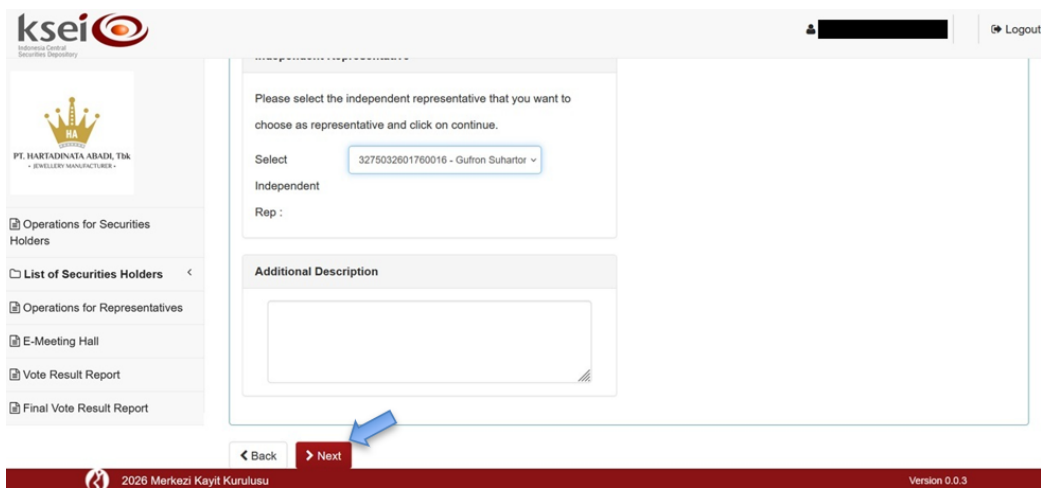
Select

Independent

3275032601760016 - Gufron Suhartono

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7. In the next field, select the available name under **'Select Independent Representative'**. Then click **'Next'**.



ksei
Indonesia Central Securities Depository

PT. HARTADINATA ABADI Tbk
JEWELLERY MANUFACTURER

Operations for Securities Holders
List of Securities Holders
Operations for Representatives
E-Meeting Hall
Vote Result Report
Final Vote Result Report

Please select the independent representative that you want to choose as representative and click on continue.

Select

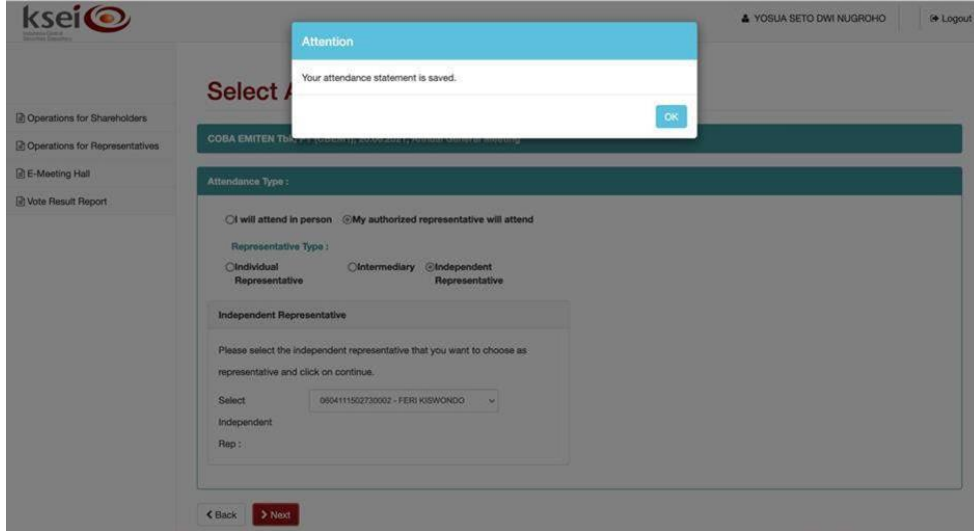
Independent Rep :

Additional Description

Back Next

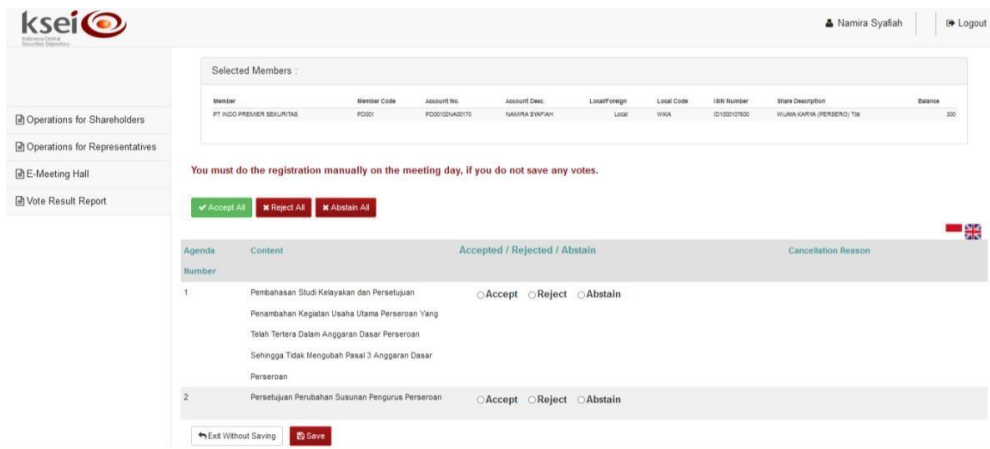
2026 Merkezi Kayıt Kuruluşu Version 0.0.3

8. The screen will display **'Your Attendance is saved'**, then click **'OK'**.



The screenshot shows the KSEI e-RUPS interface. A modal dialog box titled "Attention" is displayed in the center, containing the text "Your attendance statement is saved." and an "OK" button. The background interface shows the "Select Attendance Type" screen with options for attending in person or via an authorized representative, and a section for selecting an independent representative.

9. For each e-RUPS agenda item, choose **'Accept'**, **'Reject'**, or **'Abstain'**. After selecting, click **'Save'** to record your vote.



The screenshot shows the KSEI e-RUPS interface for voting. It displays a table of "Selected Members" and a list of agenda items. Below the agenda items, there are buttons for "Accept All", "Reject All", and "Abstain All". At the bottom, there are buttons for "Ext Without Saving" and "Save".

Member	Member Code	Account No.	Account Desc.	Local/Foreign	Local Code	ISIN Number	Share Description	Balance
PT KOPISAN BERSUTAS	P0001	P000125A00170	NAMIRA SYAFAH	Local	1100A	ID100121000	STOKA KARYA (PERSERO) Tbk	300

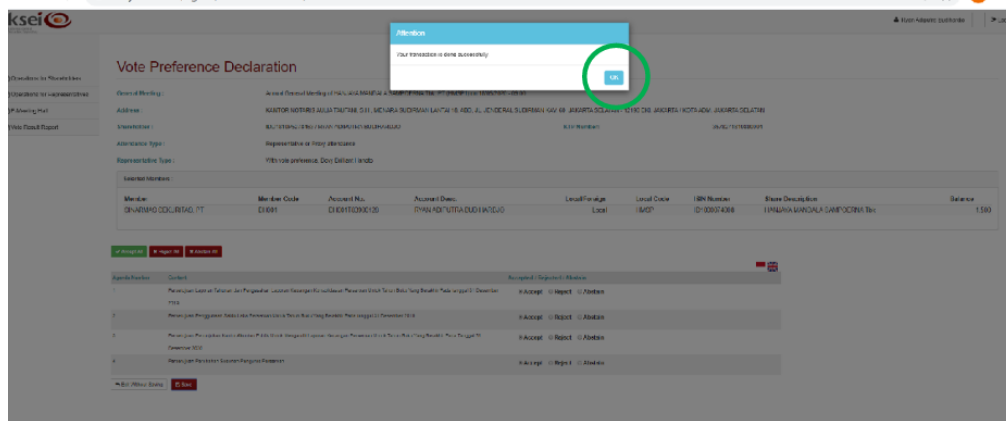
You must do the registration manually on the meeting day, if you do not save any votes.

Buttons:

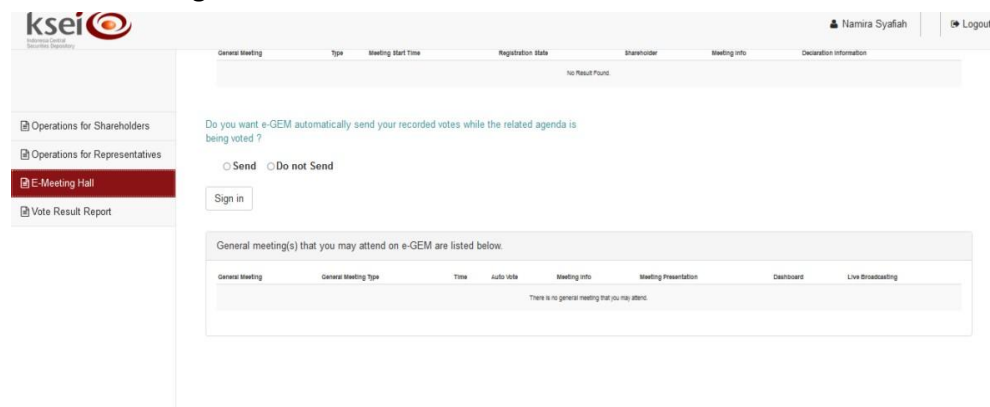
Agenda Number	Content	Accepted / Rejected / Abstain	Cancellation Reason
1	Pembahasan Studi Kelayakan dan Persetujuan Penambahan Kegiatan Usaha Utama Perseroan Yang Telah Tertera Dalam Anggaran Dasar Perseroan Sehingga Tidak Mengubah Pasal 3 Anggaran Dasar Perseroan	☐ Accept ☐ Reject ☐ Abstain	
2	Persetujuan Perubahan Susunan Pengurus Perseroan	☐ Accept ☐ Reject ☐ Abstain	

Buttons:

10. The statement **'Your transaction is done successfully'** will appear. Next, click **'OK'**.



11. After e-voting is completed, you will be redirected to the main eASY.KSEI page as shown below. Click **'Logout'** to exit eASY.KSEI.



12. On the day of the e-RUPS, follow the steps below:

- Open the **'E-Meeting Hall'** or **'Tayangan RUPS'** menu to watch the e-RUPS proceedings.
- Click the **'Ikuti Acara'** button to join the Meeting.
- Follow the Meeting proceedings and the question-and-answer session in accordance with the applicable mechanism.

13. The e-RUPS broadcast may also be accessed in AKSes KSEI through the **'Tayangan RUPS'** section.

14. In **'Tayangan RUPS'**, watch the e-RUPS of PT Hartadinata Abadi Tbk by clicking **'Ikuti Acara'**.